



SAN JUAN BOARD OF COOPERATIVE EDUCATIONAL SERVICES

**Meeting:** San Juan BOCES Board of Directors Meeting

**Time:** 5:30p.m.

**Date:** Wednesday, December 16, 2015

**Location:** Durango 9R Conference Room

**Call-in instructions:**

**Conference Number: 1-800-832-0736**

**Room access code: 4687336 (dial \*4687336#)**

# Minutes

5:30 p.m. I. OPENING OF MEETING

A. Call to Order, Establish Quorum

Meeting was called to order at 5:30 p.m.

In Attendance:

Kelly McCaw – Ignacio Board Member

Nancy Stubbs – Durango Board Member

Jack Schuenemeyer – Cortez Board Member

Carol Blatnik – Bayfield Board Member

Brooks Lindner – Archuleta Board Member

Deanna Clauson – Silverton Alternate Board Member

Boe Hawkins – Mancos Board Member

Kim White – Silverton Superintendent

Dan Snowberger – Durango Superintendent

Mary Rubadeau – San Juan BOCES, Executive Director

Paula Sublett – San Juan BOCES, Director of Business Services

Lisa Reimers – San Juan BOCES Executive Administrative Assistant

B. Introduction of New Board Members

- Kelly McCaw- Ignacio

C. Board Officer Elections

- Nomination for Board President- Carol Blatnik, Bayfield nominated Jack Schuenemeyer, Cortez. No objections.
- Nomination for Board Vice President- Boe Hawkins, Mancos nominated Vangi McCoy, Dolores. No objections.
- Nomination for Board Secretary- Carol Blatnik, Bayfield nominated Boe Hawkins, Mancos. No objections.
- Nominations for Board Treasurer- Boe Hawkins, Mancos nominated Carol Blatnik, Bayfield. No objections.
- Motion to elect new board members made by Boe Hawkins, Mancos. Motion passed unanimously.

D. Approve Agenda

- Jack Schuenemeyer, Cortez moved to approve the Agenda with an amendment to switch Action Items C and A, as the Audit Presentation required a phone call to the audit firm. Motion passed unanimously.

E. Approve Minutes from October 14, 2015

- Boe Hawkins, Mancos moved to approve the Minutes from October 14, 2015. Nancy Stubbs, Durango seconded. Motion passed unanimously.

F. Call to Audience for Public Participation

- There was no audience participation.

## II. REPORTS/INFORMATION ITEMS

- A. Audit Presentation
  - Presentation of BOCES Audited FY 2015 financial statements by Wall, Smith and Bateman Firm.
  - GASB-68 effects on financial statement presented
- B. Board Member Reports/Requests/District Updates
  - Members reported highlights and reflections from the CASB meeting
  - Cortez
    - Jack reported highlights from the Cortez school board meeting.
  - Bayfield
    - Carol gave a shout out to football team winning State Championship
  - Ignacio
    - Kelly informed the board about the recent school district board retreat
  - Archuleta
    - Brooks informed the board about the recent school district Board retreat
- C. Executive Director's Report- Mary Rubadeau
  - Highlights:
    - Student Achievement
      - Exceptional Student Services- Compliance and Accountability Report for 2014- full points were awarded
    - SAC Collaboration
      - January retreat will be in Ignacio
      - Recommendations and input presented at February board meeting
    - Principals Professional Development on January 19
    - Multi-Tiered Systems of Support presentation from CDE- personalizing instruction for all students
    - Restructuring eSchool
      - Transition of eSchool to service provider rather than a school to incorporate blended learning and supports
    - Recruitment season will begin after the holiday break
    - FLC will focus on Principal Licensure Program
- D. Organizational Structure, Position Descriptions, Search Process- Mary Rubadeau
  - Mary requests that the new organizational structure be approved by the board
  - Director of ESS and Director of Innovation and Special Projects job descriptions presented
  - Timeline presented for hiring a new Executive Director- position will be posted beginning December 17, with interviews planned for February 22.
- E. CEI Liaison Grant- Mary Rubadeau
  - Awarded \$20,000- expended this year- additional training and coaching for Literacy Specialists
- F. Early Childhood Mental Health Grant- Mary Rubadeau
  - One full time or two part-time positions for 6 months intended for local region working with families and children
  - Will be notified by January 4
- G. Right 4 Rural Grant- Mary Rubadeau
  - Gifted program awarded to four BOCES in the state of Colorado
  - Up to \$100,000 per year for 3 years
  - Statement of need includes being under identified in free and reduced lunch and native populations
  - Will be notified by January 9
- H. Financial Statements through November 30, 2015- Paula Sublett
  - Paula presented and reviewed the Financial Statements including the balance sheet through November 30, 2015
- I. Revised Budget- Paula Sublett
  - Paula presented adjustments to actual budgets
- J. New Hires- Mary Rubadeau
  - Mary presented Megan Maurillo as the new Scheduling Admin Assistant for the East office, and the possibility of having Nancy Campbell as the new School Psychologist for Pagosa, as newly hired employees.
- K. Resignation- Mary Rubadeau
  - Mary presented the resignation of Molly Sorenson, SWAP Specialist.
- L. Vacancies- Mary Rubadeau
  - Mary presented the following vacancies
    - Psychologist- .50FTE West Side
    - SWAP Specialist, 1.0 FTE Durango

-Orientation and Mobility Specialist, .20 FTE

III. ACTION ITEMS

- A. Accept Final Audit
- B. Approve Organizational Structure, Position Descriptions, Search Process
- C. Accept CEI Liaison Grant, \$20,000
- D. Accept Early Childhood Mental Health Grant, \$56,186
- E. Accept Right 4 Rural Grant, \$100,000
- F. Accept Financial Statements through November 30, 2015
- G. Approve Revised Budget
- H. Approve New Hires
- I. Accept Resignation

Boe Hawkins, Mancos moved to approve Action Items A through I. Carol Blatnik, Bayfield seconded. Motion passed unanimously.

IV. INFORMATIONAL ITEMS

- Superintendents' Retreat: January 21-22, 2016
- Next SAC Meeting, Wednesday, February 17, 2016, Noon-4:30 p.m. Durango 9R Conference Room
- Next San Juan BOCES Board Meeting, February 17, 2016, 5:30 p.m. Durango 9R Conference Room

V. ADJOURNMENT

The meeting was adjourned at 7:05 p.m.